

<b>Job Title:</b>	<b>Electronics Manufacturing Technologist</b>		
<b>Location:</b>	<b>ARCX Incorporated</b> Markham, ON (Warden & Denison)		
<b>Date posted:</b>	January 2012	<b>Position Type:</b>	Full time
<b>Website:</b>	http://www.arcx.com/jobs		
<b>Please apply to:</b>			
<b>E-MAIL:</b>	<a href="mailto:JOBS@ARCX.COM">JOBS@ARCX.COM</a>	<b>MAIL:</b>	
<b>Subject Line:</b>	Manufacturing Technologist		ARCX Incorporated, attn: Careers, 151 Amber Street, Unit 1, Markham ON, L3R 3B3
<b>Job Description</b>			
<p>ARCX Incorporated is a manufacturer of innovative connectivity and control automation products designed for the industrial and professional market. Our unique web-enabled panels can be found in precision monitoring and control applications in some of Canada's leading manufacturing plants, and our technology embedded in internationally recognized commercial products.</p> <p>With demand growing for our products, we are seeking a skilled, versatile, and motivated <b>Electronics Manufacturing Technologist</b> to manage hands-on the <b>material procurement, electronics assembly, and test</b> of our products.</p> <p><b>ROLE AND RESPONSIBILITIES</b></p> <p>As a key member of a small, high-tech growth firm, you will have direct hands-on responsibility for the manufacture of our industrial and commercial products, including production scheduling, procuring components and materials, managing contract assemblers, and testing finished products. A hands-on role, you will personally build and troubleshoot first-article prototypes, create bills of material, assembly, and test documentation, train and supervise contract assemblers, and work directly with customers in fulfilling their product orders. Highly organized, you are able to work independently, analyze challenges and make sound decisions autonomously, with the agility and drive to find solutions and make things happen. You will work alongside a team of skilled designers, engaging with customers and integrators/resellers. Your career and opportunities will grow along with our company.</p> <p>If you thrive in a fast-paced, high-tech, entrepreneurial environment, and enjoy making successful things happen then we want you on our team.</p> <p><b>RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>• Negotiate, purchase, expedite, receive, inspect, and kit incoming electronic components, circuit boards, enclosures, and other product materials.</li> <li>• Personally build, troubleshoot, and test first-off prototypes from minimal documentation.</li> <li>• Create electronic bills of materials, assembly, and test instructions.</li> <li>• Develop, manage to schedule, and report manufacturing schedules, liaising with and managing suppliers</li> </ul>			

and contract assemblers.

- Perform final assembly, integration, and setup.
- Test, troubleshoot, and repair products. Train resellers to do so.
- Coordinate customer orders, deliveries, and RMAs.

**REQUIRED SKILLS AND ATTRIBUTES**

- Ability to perform all the above responsibilities to a high degree of capability, hands-on.
- Experience with electronic manufacturing & test processes, adept with electronic and mechanical assembly tools (including soldering / rework), and operating test equipment.
- Excellent written and oral communication and interpersonal skills.
- Highly organized, superior problem-solving skills, able to work independently to deadlines.
- Customer-centric, can-do attitude.
- Computer capabilities: MS Office, advanced Excel skills.

**THE FOLLOWING WOULD BE CONSIDERED AN ADDITIONAL ASSET**

- Ability to edit / update electronic schematics and mechanical drawings in CAD.
- Familiarity with industrial automation & control and PLCs.
- Some software or programmable-equipment experience.
- Some experience with small MRP or accounting packages.
- The potential to assume greater responsibilities as the company grows.

**EXPERIENCE, EDUCATION REQUIREMENTS**

5+ years experience in electronics manufacturing, performing the above duties.  
Technician or Technologist Diploma in Engineering

**PLEASE APPLY TO:**

**E-MAIL:** [JOBS@ARCX.COM](mailto:JOBS@ARCX.COM)      **SUBJECT LINE:** Manufacturing Technologist

**MAIL:**

ARCX Incorporated, attn: Careers,  
151 Amber Street, Unit 1, Markham ON, L3R 3B3

**WEBSITE:** [HTTP://WWW.ARCX.COM/](http://www.arcx.com/)

We sincerely appreciate your interest and will respond to those candidates selected for an interview.